

NIH Data Management & Sharing Policy

Effective 1/25/2023

1. Which proposals are required to have one?

- Effective January 25, 2023, any research that results in the generation of scientific data is required to have a Data Management Plan

NIH activity codes subject to the DMS Policy:

<https://sharing.nih.gov/sites/default/files/flmngnr/List-of-Activity-Codes-Applicable-to-DMS-Policy.pdf>

2. What items are required in a Data Management Plan?

- Element 1: Data Type
- Element 2: Related Tools, Software and/or Code
- Element 3: Standards
- Element 4: Data Preservation, Access, and Associated Timelines
- Element 5: Access, Distribution, or Reuse Considerations
- Element 6: Oversight of Data Management and Sharing

NIH has an optional DMS Plan format page for use here:

<https://grants.nih.gov/sites/default/files/DMS-Plan-blank-format-page.docx>

3. What else is affected by this DMS Policy?

- Budgets
 - Certain costs, incurred during the performance period, are allowed:
 - Curating data
 - Developing supporting documentation
 - Formatting data according to accepted community standards, or for transmission to and storage at a selected repository for long-term preservation and access
 - De-identifying data
 - Preparing metadata to foster discoverability, interpretation, and reuse
 - Local data management considerations, such as unique and specialized information infrastructure necessary to provide local management and preservation (for example, before deposit into an established repository).
 - Preserving and sharing data through established repositories, such as data deposit fees. (If the Data Management & Sharing (DMS) plan proposes deposition to

multiple repositories, costs associated with each proposed repository may be included.)

- R&R Budget Forms
 - A line item under F. Other Direct Costs labeled “Data Management and Sharing Costs” (can be any item #8 - 17 Other, but we recommend keeping this the same line for all budget years, ex: If line 8 is labeled Data Management and Sharing Costs in Year 1, this should be same for each subsequent year of the project)
 - Even if no costs are being requested this item has to be added to Year 1. Please note a \$0 in this line if no costs are being requested.
- Modular Budget Forms
 - Nothing is added to the modular budget, but see below for the budget justification addition
- Budget Justifications
 - R&R Budget: Add a brief summary of the DMS Plan and a description of the DMS costs in the budget justification
 - Modular Budget: Use the Additional Narrative Justification attachment of the PHS398 Modular Budget Form to add a brief summary of the DMS Plan and a description of the requested DMS costs

Resources for more information:

NIH: <https://sharing.nih.gov/data-management-and-sharing-policy/planning-and-budgeting-for-data-management-and-sharing>

FSU: <https://guides.lib.fsu.edu/datamanagement>